

Santa Clara County Intergroup Council

MEETING AGENDA – March 3, 2021

- Welcome to Intergroup!
- Zoom Best Practices
 - If you wouldn't do it at an in-person meeting, don't do it here!
 - Please be mindful to turn off your video & audio when making noise or moving around, so as not to disrupt or distract others. You may unmute yourself when called upon, but please remember to mute yourself when you are done speaking.
 - Please put IGR after your name to indicate you are an Intergroup Rep.
- A Moment of Silence followed by the *Serenity Prayer*.
- Reading of the Definition of Intergroup
- Reading of the Twelve Traditions
- Birthday announcements: Claire, 19 yrs. on 2/18; Jim S., 28 yrs. on 2/10; Cal, 13yrs. on 2/14; Lisa, 11 yrs. on 2/22; Anthony, 11 yrs. on 2/10;
- Corrections or Additions to the Previous Month's Reports listed on the website: none
- Treasurer's Report – Alexis
 - Observe our 7th Tradition – Either by Venmo (select the QR code shown below or type in @Alexis-Winslow-1 in the Venmo App) or by mailing a check to Alexis Winslow - 375 Oleander Dr, San Jose, 95123 winslowalexis2@gmail.com Thank You!

Intergroup Chair Jaye S. jayezdaisy@yahoo.com

If you need to bring something to the meeting that requires more than a 3-5 minute discussion, please email me in advance so I can add it to the agenda. Please remember, there is a difference between New Business and Open Forum.

Also, we will be keeping the meeting open for 10 minutes after the close of the meeting for any questions and to give people extra time to get items of interest / links out of the chat.

Committee Reports- *Please keep reports to 3-5 minutes.* Please be sure to highlight your "Take Away". Also, please email your reports whenever possible to Christopher – xtopherjahn@gmail.com

1. **Central Service Board:** Elected Group overseeing Central Office Operations
408-621-9300

Carole R.

carolervalcaba@gmail.com

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The Central Service Board met last month, on Thursday FEB 25, 2021 virtually via Zoom.

- a. The CSB reviewed business income taxes and content relevant to next 3 board meetings.
- b. Treasurer shared the January 2021 Treasury Report, details follow.

JAN 2021 FINANCIAL REVIEW

Intergroup Central Office of Santa Clara County, Incorporate
Treasury Summary (as of JAN 31, 2021):

- Group Contributions for JAN 2021 \$17,527.74 Down -29% over the same period LY \$-7,026.74
- Total Ordinary Income YTD was \$18,616.97 Down -38% change over the same period LY.
- COGS YTD was \$894.36 Down -79% over the same period LY \$-3,331.89
- Gross Profit YTD was \$17,723.15 Down -33% change over the same period LY \$-8,660.88
- Total Expenses YTD were \$12,836.67 Down -22% over the same period LY \$-3,524.34
- Total Other Income YTD was \$80.67 Down -47% over the same period LY \$-72.83
- Net Income YTD was \$4,966.61 Down -48% over the same period LY \$-4,519.56
- Prudent Reserve Current Balance \$86,235.40

Source: Central Service Board Meeting - Treasury Report 2/25/21 – Thank you Debbie H.
[See full Financial Report on the website at: <https://aasanjose.org/co-intergroup-financials-and-minutes>]

Message from Central Service Board:

- Attention: Intergroup Reps & Volunteers
- Please share this 7th Tradition Contributions Announcement at all AA meetings you attend.
- Your 7th tradition contributions pay for more than just meeting expenses; each group uses a percentage of excess funds to contribute to Santa Clara County Central Office. Central Office is an essential service for our community; supporting aa members by selling books and literature, maintaining the AA San Jose website, AA phone hotline, storing Santa Clara County aa archival documents, and covers any expenses incurred by providing these services to our community.
- Even though we don't currently have in-person meetings, there are still expenses associated with keeping Central Office operating and running. Without these important services, it is difficult to carry the message to the alcoholic who still suffers. When deciding how much to contribute during the 7th tradition collection, we ask you to keep these local support services in mind.
- Please encourage your homegroups any AA meetings you attend to set up Venmo and PayPal accounts to collect 7th tradition funds during the pandemic, so that these critical functions of our Central Office can continue to be provided to our AA fellowship

2. Central Office: Central Office Updates
Bruce 408-478-0712

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- History book “A Visual History of Alcoholics Anonymous” is now available? First 50 will get a deal of \$11.00.
- Corporate business of the Central Office is now completed – taxes, Atty Gen, etc.
- I hope you’re interested in considerations being discussed about our Big Book. A video, “History of Big Book - Publication and Requests for Revision(s)”, is now available for viewing. If you’d like a link to that video please email me at Bruce@aasanjose.org. <https://vimeopro.com/user112910871/big-book-riptab/video/500617913>
- If your group is planning an event, please send a flyer to Central Office. We can get this on our website, make copies, and assist with promoting this event.
- As State and County requirements and protocols change, please keep us apprised of changes, start-ups, renewals, and happening in your groups.
- Central Office fairs well.

3.IT Director: Responsible for CO tech and updating the AA website.

Phil phil.wysocki@gmail.com

There are two sides to this committee, web content and web tech. The committee may be asking for volunteers in the near future. The committee is consolidating data to be prepared for the return of in person meetings.

4.Virtual Solutions Committee: Providing virtual solutions.

Joe & Lisa <mailto:aasjvsc@gmail.com>

- The purpose of this committee is to be able to provide resources on www.aasanjose.org to help autonomous groups make autonomous group decisions during the current Covid-19 pandemic. The resources provided will relate to in-person meetings, online meetings, online/in-person (hybrid) meetings, and Covid-19 public health resources.
- Our Committee is still at a pause until restrictions change for the County/State. We will continue to do research and post information when it is appropriate to do so. We ask that you please share with your meetings/group the “Future In Person Meetings” tab on the www.aasanjose.org website.
- You may want to work with your General Service Rep and look over the document we created titled “AA Group Inventory for the COVID-19 Era”. It is a great resource for your group to either utilize or reference if you are interested in doing a group inventory. As a reminder a Group Inventory helps the group/meeting evaluate how well they are fulfilling their primary purpose to help alcoholics recover through A.A. 's suggested Twelve Steps of recovery.
- <https://aasanjose.org/wp-content/uploads/2020/08/Group-Inventory-for-the-Covid-19-Era.pdf>
- Some feedback we have heard is that traditionally the GSR is responsible for heading the group inventory. Since every meeting/group is autonomous, and with these extraordinary circumstances, we believe that the group/meeting should discuss and decide for themselves who should best lead this.
- This is NOT a full group Inventory; it has been tailored based on Covid-19 topics. It is meant to be either used as is or a starting point for your groups/meetings to use at their discretion.
- We would like to ask the General Service Liaisons to please make sure and share this info from the website with General Service.
- Also so feel free to post this inventory on any Santa Clara AA Social Media groups to help spread the word. For example, I know a lot of groups have created Facebook Groups, this

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would be great info to pass along so that members who may not attend business meetings have access to these resources.

- Feel free to contact the committee at aasjvsc@gmail.com with any questions.

5. **Nights & Weekends Diverter Coordinator:** After-hours phone coverage for A.A. Hotline in SCC.

- It is my privilege to be the Diverter Coordinator. Diverter Volunteers provide after-hours phone coverage. Other AA fellowships may call this service the 24-hour hotline or the AA hotline. We call it the Diverter because in the late 70s-early 80s we had a call-forwarding machine called The Diverter. When our Central Office is closed, incoming calls are diverted (or forwarded) to a person who is on call.
- The Diverter sobriety requirement is 1 year; the service term is at least 1 year, but many serve longer. Each diverter volunteer goes through a training workshop before assuming a diverter shift. The workshop is held the third Saturday of each month. In addition to the sobriety requirement, it is also important that the diverter have a working knowledge of the 12 steps and the 12 traditions.
- Currently we have one DIVERTER shift opening: the fourth Sunday of the month from 11:00pm-6am beginning March 28. Please think about becoming a DIVERTER if you don't yet have a shift; it's a great way to appreciate your sobriety.
- We are now conducting the DIVERTER/Web Hotline/12-Step Workshop on Zoom. The next Zoom workshop for these service positions will be Saturday, March 20, at 10:00. Please attend this workshop to understand how the Diverter service, the Web Hotline, and 12-Steppers help the alcoholic who still suffers. The Zoom Meeting ID is on our AA San Jose website; you can also contact me at carolbuchser@aol.com or text 650/743-5023.

Takeaways:

- Diverter shifts are only once/month for an average time of 3-4 hours.
- You can take your shift wherever you happen to be: at home, on a Zoom meeting, at dinner, or out of town.
- This is an easy way to help another alcoholic, whether it's a newcomer or a person with long sobriety who is struggling.
- Thank you for granting me the privilege of being in service.

6. **Twelfth Step Committee:** Phone and visitation contact with callers in need.

Blake 408-316-3938

- Any member with 6 months sobriety and a working knowledge of the steps & traditions can be a 12 stepper. Next training will be Saturday, March 20th @ 10am. Commitment lasts as long as you want to be on the list. Zoom info stays the same every month.
- Diverter/Web Hotline/12 Stepper Workshop
(Every 3rd of the month Saturday at 10am)
Upcoming: March 20th @ 10am

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Meeting ID: 172 445 181

Passcode: 019237

- Sobriety requirements for Service
 - Diverter = 1 year sobriety
 - Web Hotline = 1 year sobriety
 - Stepper = 6 months sobriety

7. **Web Hotline:** Coordinates web hotline function.

Katy F. 408-368-0787 sccwebhotline@gmail.com

Answers chat requests on the intergroup website via a computer/mobile application called slack. There is a pool of volunteers and you can learn more by emailing Katy or attending the monthly shared workshop detailed below.

Diverter/Web Hotline/12 Stepper Workshop
(Every 3rd of the month Saturday at 10am)
Upcoming: March 20th @ 10am
Meeting ID: 172 445 181
Passcode: 019237

8. **Secretary Workshop:** Discuss the Secretary's role as the facilitator of an A.A. Meeting.

Cheryl 408-838-4188

The Secretary Workshop is on the first Sat. of the month at 10am on Zoom.
March 6 @ 10:00 am - 11:00 am
Join Zoom Meeting
Meeting ID: 976 2387 0155

9. **Outreach Committee:** Intergroup's liaison with groups and meetings

Committee Chair: Jesse B 650.814.4167 jbresnahan@gmail.com

- Our purpose is to serve as ambassadors for Intergroup. We do this through the following actions:
 - Attending AA meetings and educating local AA groups about the purpose, activities, and service opportunities of Intergroup and Central Office.
 - Encouraging AA meetings & groups to participate in Intergroup.
 - Ensuring the accuracy of the Santa Clara County AA Meeting Directory
- We are actively looking for AA members to participate in the Outreach Committee.
 - It is recommended that volunteer ambassadors have at least 1 year of sobriety.
 - Familiarity or previous experience with Intergroup is beneficial, but not required.
 - There is no minimum service term.
 - Outreach Committee Orientations will be provided on request – please contact Jesse B.

TAKEAWAY:

Please copy and paste the following statement and link to the chat at your meetings:

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- Support Intergroup and Central Office - Become an ambassador for the Outreach Committee: <http://bit.ly/IGOutreachFlyer>

10. **Activities Committee:** Organize the many great activities for A.A. in Santa Clara County

The Activities Committee Chair is an open position – if interested, please contact Jaye – jayezdaisy@yahoo.com

11. **Newsletter Committee:** Help prepare our monthly newsletter the COIN.

Geena Louise, Editor coin@aasanjose.org

- The COIN is the Central Office Intergroup Newsletter for Santa Clara county. Find it at <https://aasanjose.org/coin>
- Who writes the articles in the COIN? You do. COIN stories are always welcome. See <https://aasanjose.org/writing-for-the-coin>.
- Please send entries into coin@aasanjose.org
- Don't worry whether or not it is good enough. We in AA are all amateurs.
- I never believed doctors or other professionals. But I do believe other alcoholics.

Voting Member Count: _____ Jill: 38

Old/Ongoing Business: None

Motion: None

New Business: None

Other Service Committee Reports- Please keep reports under 2 minutes. Please be sure to highlight your "Take Away". Also, please email your reports whenever possible to Christopher – xtopherjahn@gmail.com

1. **North County General Service**

Priscilla District 04 Alternate DCMC prisjere@gmail.com

- District 04 is co-hosting an Agenda Topics workshop for GSRs on 13th 12noon to 3:30pm.
- The Pacific Region Alcoholics Anonymous Service Assembly (PRASAA) is this weekend from March 5th – 7th and people can still register. PRASAA is an annual assembly hosted by one of the 15 areas in the Pacific Region of Alcoholics Anonymous each year to share ideas. <https://www.praasa.org/home> PRASAA is this weekend and people can still register.
- During last month's (February) District 04 meeting, we had a simulated Group Conscience via Zoom. This was a great opportunity to give new GSRs especially, an experience of the Group Conscience process. This month in (March), we plan to view the The BigBook video.
- District 04 GSR's participated in the sharing session to focus on how we can encourage and enlist other members into General Service. The takeaway from the sharing session was: " If we are not attracting people into General Service, what are we not doing?"

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2. **South County General Service**

Veronica veroc1977@gmail.com

The general service representatives (G.S.R.s) are the very foundation of our general service structure. Through your G.S.R., you can make your group's voice heard at district meetings, area assemblies, and eventually at the General Service Conference. If your group would like to learn more about General Service, or, if your group elects a new GSR, please join us every 3rd Tuesday of the month at 7pm with a new GSR orientation at 6:15pm right before the meeting! Meeting ID: 822 7667 2986 Password: 867546

The Big Book: Researching Issues, Possible Tools and Access Request for Sharing and Discussion, Sunday, March 14, 6:00pm - 8:00pm
Meeting ID: 8499425 5760
Password: 1935

3. **Hospitals & Institutions:** Carrying the message to those confined to correctional & mental health facilities.

Lisa

- Please continue to contribute to H&I as they are still providing literature to the institutions we serve.
- H&I has an open position for a male member of AA, with previous H&I experience, the Santa Clara County Jail, needs a coordinator for their meetings at the Main Jail.

Take Away: H&I is currently doing ok, but please continue to contribute in preparation for the return in person meetings to the facilities we serve.

4. **Bridging the Gap:** Helping alcoholics just released from hospitals, treatment centers or correctional facilities transition to A.A. in their local community.

Elizabeth

Elizabeth is taking over for Christina.

5. **PI/CPC:** Our information voice to the general public & professionals

Jacob 925-727-6109

-No report

6. **Sober and Free:**

Blake 408-316-3938

- Sober & Free's next event will be in April. More details are to come. Check out soberandfree.org to stay connected.

7. **SCYPAA:** Young People in A.A.

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-No report

Open Forum- What is on your mind? Please raise your hand & wait to be called on so we do not have a lot of people talking over one another.

Close with the Responsibility Statement: “Who is Responsible...”

Intergroup Central Office

Statement of Activity Comparison

February 2021

	TOTAL	
	FEB 2021	FEB 2020 (PY)
Revenue		
4000 Revenue		
4005 Faithful Fivers	378.00	
4010 Contributions-General	10,930.47	16,974.50
4011 Personal Contributions	1,309.00	
4015 Contributions - Birthday	171.00	210.00
4020 Group Insurance		35.00
4025 Literature Sales	1,027.25	4,235.90
4030 Meeting Guide Sales	11.50	328.00
Total 4000 Revenue	13,827.22	21,783.40
4300 Printing		149.71
Uncategorized Income	97.50	
Total Revenue	\$13,924.72	\$21,933.11
Cost of Goods Sold		
5000 Cost of Goods Sold		
5010 Cost of Inventory Sold	821.96	3,428.33
5015 Cost of Meeting Directories	0.00	700.94
5020 Stripe Payment Processing Fees		0.01
Total 5000 Cost of Goods Sold	821.96	4,129.28
Total Cost of Goods Sold	\$821.96	\$4,129.28
GROSS PROFIT	\$13,102.76	\$17,803.83
Expenditures		
6000 Payroll		
6100 Salaries - Office	6,504.42	9,495.17
6105 Vacation Pay	787.46	-392.26
6110 Sick Pay		0.00
Total 6100 Salaries - Office	7,291.88	9,102.91
6200 Payroll Taxes	525.56	823.12
6300 Benefits / Insurance		
6305 Employee HRA Plan	468.11	1,050.20
6310 Insurance - Emp. Health Plan		1,325.42
Total 6300 Benefits / Insurance	468.11	2,375.62
6400 Payroll Processing	58.05	128.48
Total 6000 Payroll	8,343.60	12,430.13
7000 Operations (Office Expenses)		
7100 Rent	3,525.86	3,403.50
7200 Alarm Service		207.00
7300 Internet Access Charges	25.00	21.20
7400 Telephone	288.18	273.78

Intergroup Central Office

Statement of Activity Comparison

February 2021

	TOTAL	
	FEB 2021	FEB 2020 (PY)
7500 Computer Expenses	63.99	153.49
7700 Repairs & Maintenance		275.00
Total 7000 Operations (Office Expenses)	3,903.03	4,333.97
8000 Marketing / Programs		
8100 Activities Committee Expense		
8110 Chili Cook-off Expense		650.00
8115 Oldtimers Meeting Expenses		150.00
8120 Sponsor Brunch Expenses		660.28
Total 8100 Activities Committee Expense		1,460.28
8300 Conferences	15.00	
Total 8000 Marketing / Programs	15.00	1,460.28
9000 General & Administrative		
9010 Office Supplies		170.38
9015 Office Paper Supply		752.63
9020 Postage		771.00
9200 Professional Fees		
9210 Accounting Fees	950.00	
Total 9200 Professional Fees	950.00	
9400 Miscellaneous Expense		
9410 Copier Expense		523.17
9415 Bank & Credit Card Charges	127.82	196.16
Total 9400 Miscellaneous Expense	127.82	719.33
Total 9000 General & Administrative	1,077.82	2,413.34
QuickBooks Payments Fees	20.95	
Total Expenditures	\$13,360.40	\$20,637.72
NET OPERATING REVENUE	\$ -257.64	\$ -2,833.89
Other Revenue		
11000 Other Income		
11010 Rebate	2.75	
11015 Interest Income	23.52	176.96
Total 11000 Other Income	26.27	176.96
Total Other Revenue	\$26.27	\$176.96
NET OTHER REVENUE	\$26.27	\$176.96
NET REVENUE	\$ -231.37	\$ -2,656.93

Intergroup Central Office

Statement of Financial Position Summary

As of February 28, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	126,391.02
Accounts Receivable	-2,507.57
Other Current Assets	26,433.00
Total Current Assets	\$150,316.45
Fixed Assets	3,254.25
Other Assets	1,993.85
TOTAL ASSETS	\$155,564.55
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	9.00
Credit Cards	1,695.07
Other Current Liabilities	17,159.36
Total Current Liabilities	\$18,863.43
Total Liabilities	\$18,863.43
Equity	136,701.12
TOTAL LIABILITIES AND EQUITY	\$155,564.55

Intergroup Central Office

Contributions Report

March 2021

	TOTAL	
	MAR 2021	JAN - MAR, 2021 (YTD)
1 INV Gilroy Groups 70906		450.17
1 INV One Day at a Time 70903	1,480.70	5,891.47
1 INV South County Fellowship 70954	150.00	450.00
1 INV Sunnyvale Noon Fellowship 70975	687.40	1,207.50
1 INV Winchester Fellowship 70960		637.00
10th Tradition Women's Meeting	455.70	775.70
A Vision For You 687 (Sat.)		525.00
A Vision for You Women s 802 (Tues.)		220.50
As Bill Sees It 727 LG (Thur.)		50.00
Back Of The Book 340 (Wed)		50.00
California Ave. Supper Group 715 (Thur.)		10.00
Cambrian Saturday Night (Chips) 376 (Sat)	168.70	168.70
Character Defect Freedom 201 (Tues)	250.00	250.00
Chips and Dyps (Chips) 559 (Tues.)		100.00
Easier Way Group 290 (Fri.)		50.00
Evergreen Group 884 (Thur.)	50.00	50.00
G 10 10 Group 70951		366.00
G Cornerstone Fellowship Group 70908		264.90
G Forged From Adversity Group 70957		170.00
G Milpitas We Care Group 70934		2,144.00
G Sunrise Group of Palo Alto 70963		688.60
G Sunrisers Group/Dennys 70932	148.08	1,437.13
G Ten O'Clock High 889		161.70
Gathered Together for Sobriety 43 (Sun.)		96.00
Gay & Lesbian Sober Experience 896 (Mon.)		168.70
Gay Men s Freedom 262 (Thur.)		345.80
Get Up and Go (Women) 187 (Sat.)		1,328.49
In the Solution 647 (Sat.)		463.40
Living Solutions 728 (Fri.)	300.00	600.00
Los Altos Big Book 860 (Thurs.)		145.06
Los Altos Men s Group 59 (Mon.)		76.88
Los Gatos Big Book 664 (Mon.)		50.00
Men's 4th Step Group 320 (Fri.)	100.00	100.00
Men's Big Book (Caveman Gp) 659 (Sun.)		985.29
Men's Honesty Group 26 (Sat.)		706.00
Men's Single Problem Study 89 (Mon.)	300.00	600.00
Midday Women s Group 91 (Mon.)		431.20
No Bull Big Book 655 (Fri.)	350.00	850.00
Not Too Late for Enthusiasm 701 (Thur)	674.00	674.00
One Big Tent (Wednesday) 537		235.90
Pass It On Group 418 (Sun.)	365.40	365.40
Personal 00911	0.80	230.80
Raffle Meeting (Thurs.) 531		208.60

Intergroup Central Office

Contributions Report

March 2021

	TOTAL	
	MAR 2021	JAN - MAR, 2021 (YTD)
Reflections and Meditation 517 (Tues)		50.00
Second Tradition Group Spkr 721 (Sat.)		1,526.73
Serenity Speaker Meeting 533 (Sun.)		635.71
Shared Gift, The (Women) 61 (Mon.)		1,081.85
Spiritual Step Study 233 (Sun.)		550.08
St. Luke s Group 113 (Tues.)	192.00	192.00
Stanford Ave. Group (068)		406.00
Step Study (Women) LG 820 (Wed.)		168.70
Sunday Night Recovery 23 (Sun.)		704.72
There Is a Solution (Men) MH 732 (Thur)	590.40	590.40
Think Tank (Men's) 361 (Sat.)	93.98	164.86
Tuesday Night Men's Mtg 525 (Tues.)	341.25	341.25
Unknown		336.63
West Valley Fellowship 427 (Wed.)	100.00	100.00
Wisdom to Know 651 (Mon.)		65.80
WOMEN CRUSHING RECOVERY	777.37	777.37
Women to Women 704 (Sat.)	95.20	95.20
TOTAL	\$7,670.98	\$32,567.19