

# Santa Clara County Intergroup Council

MEETING AGENDA – November 4, 2020

## Santa Clara County Intergroup Council Minutes from November 4th, 2020

- *Welcome to Intergroup - Zoom*
- *Zoom Best Practices - if you wouldn't do it at an in person meeting, don't do it here! Please be mindful to turn off your video & audio when making noise or moving around, so as not to disrupt or distract others. You may unmute yourself when called upon, but please remember to mute yourself when you are done speaking.*
- *A Moment of Silence followed by the Serenity Prayer - Jaye*
- Reading of the Definition of Intergroup - Claire A
- Reading of the Twelve Traditions - Larry M.
- Introduction of New Group Representatives - Cathleen, Courage to Change Women's Meeting: Gary: Palo Alto Sunrise Group; Josh: Single Problem Study Group; Stephanie: Women on the Move; Sonia: Gathered Together for Sobriety
- Visitors - Francine B. PI/CPC Chairperson; Tamlyn, filling in for Rose as IGR for Bower's Fellowship on Sundays at 11am Machado Park Meeting.
- Birthday announcements - Paul , 10/28, 16yrs.; Joe N., 10/31, 9yrs.; Scott, 10/10, 16 yrs.; Frank, 9/3, 28 yrs.
- Corrections or Additions to the Previous Month's Reports listed in the Coin: Tamlyn sent corrections to Jill. Carole sent a few minor edits to the recording secretary: "Three new board members were elected, Mary D, Wendy S. and Steve D."
- Observe our 7<sup>th</sup> Tradition – via Venmo - "@Alexis-Winslow-1"; Mary's term is up. Our new treasurer is Alexis.
- Voting Member Count: n/a

---

### **REPORTS**

**Intergroup Chair** Jaye S. 408-489-5903 [javezdaisy@yahoo.com](mailto:javezdaisy@yahoo.com)

- Thanks for electing me IG Chair. Congratulations to Jill on her election as IG Alternate Chair.
- If you need to bring something to the meeting that requires more than a 3-5 minute discussion, please email me in advance so I can add it to the agenda.
- We will be keeping the Zoom meeting open for 10 minutes after the meeting adjourns for any questions and to give people extra time to get items of interest / links into the chat.
- Please email the committee reports to [xtopherjahn@gmail.com](mailto:xtopherjahn@gmail.com) (Christopher Jahn, Recording Secretary).

**Committee Reports-** *Please keep reports to 3-5 minutes.* Please be sure to highlight your "Take Away".

1. **Central Service Board:** Elected Group overseeing Central Office Operations

Carole R. 408-621-9300

The Central Service Board met last month, on Thursday October 22, 2020 virtual over Zoom.

- CSB welcomed the 3 new CSB board members: Mary D, Wendy S. and Steve D.
- Robby W, Board Chair - Reviewed the Transitions document with the list of accomplishments from 2020-2021. Everyone at the meeting expressed gratitude to: Robby W., Mary M and Joey N. for their time and service to the CSB for the last two years. RW, MM, JN - Left the meeting early.

The remaining CSB members held service position elections

- Board Chairperson: Carole R

# Santa Clara County Intergroup Council

MEETING AGENDA – November 4, 2020

- Alt Chairperson: Steve D.
- Secretary: Mary D.
- Alt Secretary: Wendy S.
- Treasurer: Debbie H.

*We would like to give a big THANK YOU to the nominating committee. Well done on hosting a smooth Zoom election process. Recognize: Gloria V., Mary Pat P, Darcy and the rest of the nominating committee for all your work. Thank you!!*

## SEPTEMBER 2020 FINANCIAL SUMMARY

Intergroup Central Office of Santa Clara County, Incorporated

- I. Treasury Summary (as of SEP 30, 2020):
  - Group Contributions SEP 2020 were \$7,321.46 down -44% over the same period LY \$-5,722.46
  - Group Contributions YTD: \$128,633.93 UP 2% over the same period LY \$+2,372.94.
  - Total Ordinary Income YTD was \$149,626.06 Down -18% change over the same period LY.  
(Vs. Total Ordinary Income LY YTD = \$182,934.60 delta= \$-33,308.54
  - Total Expenses YTD were \$140,561.49 Down -16% over the same period LY \$-26,440.43
- II. Net Income YTD was \$-3,480.05 Down -79% over the same period LY \$+13,013.40

### Group Contributions Analysis:

- Monthly: SEP 2020 were \$7,321.46
- Sequentially: Compared to AUG 2020 at \$17,999.30 Down -59% (M-o-M)
- Year-Over-Year: Compared to SEP 2019 at \$13,043.92 Down 44% or \$-5,722.46 (Y-o-Y)

Source: Central Service Board 2020 - Treasury Report Summary 10/19/20 [See full Financial Report in the COIN]

**HOW YOU CAN HELP:** Make your Intergroup rep announcements at your meetings

- Send in your group contributions - to central office either by mail or on our website.
- Buy your AA Books & literature - on our website: <https://aasanjose.org/books>  
Central office offers Saturday pickups on orders.
- Looking for ways to celebrate sobriety birthdays and milestones? Make a donation to Central Office on behalf of your sponsor, sponsee, esteemed AA friends.

## 2. **Central Office:** Central Office Updates

Bruce 408-478-0712

- Central office is fine, but needs your continued financial support.
- Contributions are down.
- Recurring contributions feature is now available on the website
- Central office is considering implementing a sponsor box. Pre-covid, when people called the hotline inquiring about help finding sponsorship, it was recommended that person go to a meeting and find a sponsor in person. That is more difficult with Zoom meetings. Central office is thinking about how to link sponsor boxes at different groups and fellowships to a central office sponsor box. Bruce would appreciate thoughts on the idea. Please send feedback to Bruce
- Diversity training is coming up in January, January 23, 2021 (10-12), all are welcome to join. Bruce will send out Zoom details.
- The General Service office is hosting a couple of regional forums in December. These regional forums provide an opportunity to get face to face with many boards that serve us in helping to carry the message, produce literature, and spread our services worldwide. You'll definitely learn something you didn't know. The theme is experience, strength and hope. The virtual eastern forum is on December 5th. The virtual western forum is on December 17th. Links and registration information are at AA.org.

# Santa Clara County Intergroup Council

MEETING AGENDA – November 4, 2020

3. **IT Coordinator:** Responsible for updating the AA website

Phil 408-656-2236

- The Annual 28th Spiritual Progress Retreat is being held on December 5th from 2pm to 7pm. It will be five hours of fun. Father Tom is speaking. Phil is MC. There will be AA Jeopardy, an 11th step panel, sing along and more. View flyer at [aasanjose.org](https://aasanjose.org) or directly at <https://aasanjose.org/wp-content/uploads/2020/11/SPG-Flyer-png.png>
- Tech goes well.
- Santa Clara Intergroup website is not currently listing outdoor or other in-person meetings.
- I met with the East Bay and San Francisco offices' tech teams on things. We may be able to collaborate on some things.
- Thanks for letting me be of service, I enjoy it.

4. **Activities Committee:** Organizes the many great A.A activities for Santa Clara County

Tiffany 408-831-8854 Alternate: Marquis 408-590-1459

- Find their report in next month's Coin.

5. **Twelfth Step Committee:** Phone and visitation contact with callers in need

Blake 408-316-3938

- Any member with 6 months sobriety and a working knowledge of the steps & traditions can be a 12 stepper. Next training will be Saturday, November 21st @ 10am. Commitment lasts as long as you want to be on the list. Zoom info stays the same every month.
- Diverter/Web Hotline/12 Stepper Workshop (Every 3rd Saturday at 10am), Upcoming: Saturday, November 21st @ 10am, <https://zoom.us/j/172445181?pwd=VnorbGtLVG5DSG5SNlhMc1NzU3VyQT09>  
Meeting ID: 172 445 181 Passcode: 019237

6. **Nights & Weekends Diverter Coordinator:** After-hours phone coverage for A.A. Hotline in SCC.

Carol B. 650-743-5023

It is my privilege to be the Diverter Coordinator. Diverter Volunteers provide after-hours phone coverage. Other AA fellowships may call this service the 24-hour hotline or the AA hotline. We call it the Diverter because in the late 70s-early 80s we had a call-forwarding machine called The Diverter.

When our Central Office is closed, incoming calls are diverted (or forwarded) to a person who is on call. The Diverter sobriety requirement is 1 year; the service term is at least 1 year, but many serve longer. Each diverter volunteer goes through a training workshop before assuming a diverter shift. The workshop is held the third Saturday of each month. In addition to the sobriety requirement it is also important that the diverter have a working knowledge of the 12 steps and the 12 traditions.

- Currently we have one DIVERTER shift opening: The first Sunday of the month from 6:00-9:00am beginning February 7, 2021. Does anyone want to raise your hand to take this shift? Or think about it and give me a note in the chat, including your phone number.
- Please think about becoming a DIVERTER if you don't yet have a shift; it's a great way to appreciate your sobriety.
- We are now conducting the DIVERTER/Web Hotline/12-Step Workshop on Zoom. The next Zoom workshop for these service positions will be Saturday, November 21, at 10:00. Please attend this workshop to understand how the Diverter service, the Web Hotline, and 12-Steppers help the alcoholic who still suffers. To receive the Zoom Meeting ID, contact [carolbuchser@aol.com](mailto:carolbuchser@aol.com) or text 650/743-5023
- Takeaway:

# Santa Clara County Intergroup Council

MEETING AGENDA – November 4, 2020

- Diverter shifts are only once/month for an average time of 3-4 hours. You can take your shift wherever you happen to be: at home, on a Zoom meeting, at dinner, or out of town. This is an easy way to help another alcoholic, whether it's a newcomer or a person with long sobriety who is struggling.
- Thank you for granting me the privilege of being in service.

7. **Web Hotline:** Coordinates web hotline functions

Katy F 408-368-0787 [sccwebhotline@gmail.com](mailto:sccwebhotline@gmail.com)

- Web hotline volunteers answer chat requests that come in. These service positions are organized as a pool, not in shifts. There is a 1 yr sobriety requirement for these service positions. Terms of service are to be undetermined, as of yet. It's an enjoyable service position.
- If interested in joining Web Hotline, please attend training Diverter/Web Hotline/12 Stepper Workshop (Every 3rd Saturday at 10am), Upcoming: Saturday, November 21st @ 10am, <https://zoom.us/j/172445181?pwd=VnorbGtLVG5DSG5SNlhMc1NzU3VyQT09>  
Meeting ID: 172 445 181 Passcode: 019237

8. **Secretary Workshop:** Discuss the Secretary's role as the facilitator of an A.A. Meeting

Cheryl 408-838-4188

- n/a

9. **Outreach Committee:** Intergroup's liaison with groups and meetings

Jennifer 650-814-4434 Jesse 650-814-4167

- When you attend AA meetings, encourage groups to participate in intergroup and have intergroup reps. Let us know if you encounter a meeting that is no longer meeting that is still being listed.
- If you go to meetings, you're a good fit for this committee.
- If you're interested in joining, reach out to Jennifer and Jesse and see flyer @ [https://drive.google.com/file/d/1bw\\_GBYbwxkoaFeRlgNLbzv7gnwjAKbHP/view](https://drive.google.com/file/d/1bw_GBYbwxkoaFeRlgNLbzv7gnwjAKbHP/view)

10. **Newsletter Committee:** Help prepare our monthly newsletter the Coin

Mel 408-656-1521

- Mel could really use help on the coin. Mel is open to passing on the service commitment. Mel would really appreciate as much help as possible with this service commitment. Contact Mel at 408 656 1521, or email Mel at [coin@asaanjose.org](mailto:coin@asaanjose.org)
- The December topics are Service, Step 12, and Tradition 12. Submissions are due by Nov. 18th. Please email submissions to [coin@asaanjose.org](mailto:coin@asaanjose.org)

- **Virtual Solutions Committee:** Providing virtual solutions

Joe 408-427-1608 Lisa 408-807-4443

- A reminder to please share with your meetings/group the "Future In Person Meetings" tab on the [www.aasaanjose.org](http://www.aasaanjose.org) website. Virtual Solutions Committee Link from our website: <https://aasaanjose.org/wp-content/uploads/2020/08/Overview-Future-Meetings.pdf>
- You may want to work with your General Service Rep and look over the document we created titled "AA Group Inventory for the COVID-19 Era". It is a great resource for your group to either utilize or reference if you are interested in doing a group inventory. As a reminder a Group Inventory helps the group/meeting evaluate how well they are fulfilling their primary purpose to help alcoholics recover through A.A.'s suggested Twelve Steps of recovery.
- Some feedback we have heard is that traditionally the GSR is responsible for heading the group inventory. Since every meeting/group is autonomous, and with these extraordinary circumstances, we believe that the group/meeting should discuss and decide for themselves who should best lead this.

# Santa Clara County Intergroup Council

MEETING AGENDA – November 4, 2020

- This is NOT a full group Inventory; it has been tailored based on Covid-19 topics. It is meant to be either used as is or as a starting point for your groups/meetings to use at their discretion.
- We would like to ask the General Service Liaisons to please make sure and share this info from the website with General Service.
- Also feel free to post this inventory on any Santa Clara AA Social Media groups to help spread the word. For example, I know a lot of groups have created Facebook Groups, this would be great info to pass along so that members who may not attend business meetings have access to these resources.
- There will be some updates very soon to the documents under our tabs. We are in the process of some final editing and they should be updated within the next couple weeks. We hope that this updated information will continue to help your groups/meetings begin discussions of the possibility of future in-person meetings and all the protocols and many, many other points to consider.
- Feel free to contact the committee at [aasjvsc@gmail.com](mailto:aasjvsc@gmail.com) with any questions.

**Old/Ongoing Business:** None

**Motion:** None

**New Business:** None

**Other Service Committee Reports** - Please keep reports under 2 minutes.

1. **North County General Service**

Lori

- Elected new panel of officers
- We have open positions
- <sup>[P]</sup><sub>[SEP]</sub>General Service Elections Assembly November 7th 9-12am, Presentations: (Zoom ID: 95948703654) and 12-5:30pm, Elections: (Zoom ID: 96875683719) <sup>[P]</sup><sub>[SEP]</sub> This is our Elections Assembly for our Area Officers. Morning meeting has presentations and the afternoon meeting is elections. Come one come all! <sup>[P]</sup><sub>[SEP]</sub>
- PRASA: Pacific Regional AA Service Assembly will be virtual, from March 5th to March 7th.
- Michael W. had a question regarding how to get into the south county general service meeting. Lori will contact him individually,

2. **South County General Service**

Scott 408-449-1625

- n/a

3. **Hospitals & Institutions:** Carrying the message to those confined to correctional & mental health facilities

Lisa 408-807-4443

- n/a

4. **Bridging the Gap:** Helping alcoholics just released from hospitals, treatment centers or correctional facilities transition to A.A. in their local community

Christina C. 408.600.6806

- n/a

5. **PI/CPC:** Our information voice to the general public & professionals

Luisa 408-930-6046

Francine B, PI/CPC Outreach Coordinator & PI/CPC Chairperson

contact info: [picpc.santaclara@gmail.com](mailto:picpc.santaclara@gmail.com) or 408-839-8153

- PI/CPC has created a landing page "<http://bit.ly/picpc-serve>" or "<https://mailchi.mp/650335620be4/picpc-service>". It is something we can own, edit, and manage ourselves to better meet our evolving needs.. While PI/CPC has a page on the local AA website

# Santa Clara County Intergroup Council

MEETING AGENDA – November 4, 2020

“<https://aasanjose.org/picpc>”, this page cannot be easily or quickly edited; it is targeted to our own AA members, NOT the general public or professionals. A "landing page" is a single web page (aka a "lead capture page" or a "destination page" in the online marketing world) used to provide data that encourages the reader to take action.

- PI/CPC attempts to connect with influential non-alcoholics (in the general public and professional community) to let them know that we are available at no cost to speak/present to their group/organization. We have a growing Excel spreadsheet of key contacts (names, phone #'s + email addresses) to which we regularly do outreach to offer AA presentations/information.
- PI/CPC ELECTIONS: DECEMBER 6, 2020, 6-7PM; To view all the open service positions, please visit: “<http://bit.ly/picpcserve>”.
- Our committee meets on Zoom the 1st Sunday of each month. Zoom Meeting ID: 745 839 980, Passcode: 903242
- Every group should have a PI/CPC rep.
- Claiming our websites with Google Business Listings can boost traffic to our AA websites for free. See how to do this on a video presentation from Tim at the East Bay Intergroup PI/CPC committee at: <https://trianglefellowship.com/alcoholism-recovery-program/celebrate-recovery-service-is-sobriety/>

6. **Sober and Free:** Sober & Free is San Jose’s LGBTQ+ annual AA conference

Blake 408-316-3938

- Next Event: Adventure of Getting Grateful, AA & Alanon speakers, Sunday, November 29th at 3-5pm PST. Everyone is welcome. Zoom ID: 893 5668 9688, Passcode: gratitude
- Find us at [soberandfree.org](http://soberandfree.org)

7. **SCCYPAA:** Young People in A.A.

Ben (510) 324-6302

- n/a

**Open Forum:** What’s on your mind? Please raise your hand & wait to be called on so we don’t have a lot of people talking over one another.

- Tamlyn: \$10.27 per month will cover any AA groups’ contribution to New York Intergroup . There are details in the minutes from last month that are being updated. If you have a New York Intergroup Zoom account, check it out. They would love to have us list our meetings on their website.

**Treasurer’s Report:**

Alexis: \$7.00 has been contributed to Venmo for this meetings’ contribution. If you contribute to the 7th tradition after the meeting concludes, please note that the contribution is for intergroup.

**Close with the Responsibility Statement:**

“Who is Responsible...” - Jaye.