

Santa Clara County Intergroup Council

MEETING MINUTES – July 7, 2021

- Welcome to Intergroup!
- Zoom Best Practices
 - If you would not do it at an in-person meeting, don't do it here!
 - Please be mindful to turn off your video & audio when making noise or moving around, so as not to disrupt or distract others. You may unmute yourself when called upon, but please remember to mute yourself when you are done speaking.
 - Please put IGR after your name to indicate you are an Intergroup Rep.
- A Moment of Silence followed by the *Serenity Prayer*.
- Reading of the Definition of Intergroup - Lisa
- Reading of the Twelve Traditions - Jennifer
- Introduction of New Group Representatives - Rachel Tues noon happy destiny, Becky 12X12 ferris and spencer (women)
- Visitors - Mike
- Birthday announcements: 8 years Lori, Gloria 14 years on June 19th, Tammy 2 years today, Josh 8 years on the 20th,
- Corrections or Additions to the Previous Month's Reports listed on the website.
- Treasurer's Report – Alexis - \$1057 balance forward contr last month \$72 1029 total
 - Observe our 7th Tradition – Either by Venmo (select the QR code shown below or type in @Alexis-Winslow-1 in the Venmo App) or by mailing a check to Alexis Winslow - 375 Oleander Dr, San Jose, 95123 winslowalexis2@gmail.com Thank You!

@Alexis-Winslow-1



venmo

Intergroup Chair

Jaye S. 408-489-5903

jayzdaisy@yahoo.com

If you need to bring something to the meeting that requires more than a 3-5 minute discussion, please email to me in advance so I can add it to the agenda. Please remember, there is a difference between New Business and Open Forum.

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Also, we will be keeping the meeting open for 10 minutes after the close of the meeting for any questions and to give people extra time to get items of interest / links out of the chat.

3 Service Opportunities – please reach out to me or stay after tonight’s meeting for info! Alt recording secretary for 3 months, need activities coordinator if we want a chili cook off, outreach committee coordinator.

Group inventory announcement: Jaye is working on it. We need volunteers!!!! Need committee experienced in overseeing an inventory process of 3-5 people. Please step up if you are interested in having an inventory.

Committee Reports - *Please keep reports to 3-5 minutes.* Please be sure to highlight your “Take Away”. Also, please email your reports whenever possible to Jill – xyzjillbrown@gmail.com

1. **Central Service Board:** Elected Group overseeing Central Office Operations
Carole R. 408-621-9300 caroleruvalcaba@gmail.com
- The Central Service Board met last month on Thursday, June 24, 2021 over Zoom.

MAY 2021 FINANCIAL REVIEW

Intergroup Central Office of Santa Clara County, Incorporated

I. Treasury Summary as of MAY 31, 2021:

1. Group Contributions for MAY 2021 \$7,118.49 Down -32% over the same period LY \$10,437.11 /Delta: \$-3,318.62
2. Group Contributions YTD: \$71,339.41 Down -7% over the same period LY \$77,044.11 /Delta: \$-5,704.70
3. Total Ordinary Income YTD was \$76,504.82 Down -15% change over the same period LY.
Vs. Total Ordinary Income LY YTD = \$89,654.25 /Delta= \$-5,704.70
4. COGS YTD was \$4,672.83 Down -56% over the same period LY \$10,714.24 /Delta: \$-6,041.41
5. Gross Profit YTD was \$71,950.86 Down -10% change over the same period LY \$80,180.40 /Delta: \$-8,229.54
6. Total Expenses YTD were \$91,119.22 Up 12% over the same period LY \$81,085.88 /Delta: \$10,033.34
7. Total Other Income YTD was \$242.15 Down -67% over the same period LY \$-738.63 /Delta: \$-496.48
8. Net Income YTD was \$-19,168.36 Up 2017% over the same period LY \$-905.48 /Delta: \$-18,262.88
9. Prudent Reserve Current Balance \$80,872.34

Source: CSB- Treasury Report for May – Find full details for the IG minutes & financial reports on the website at: <https://aasanjose.org/co-intergroup-financials-and-minutes>

Join us in welcoming

Toni Francis,
Interim Associate Director of Operations at Central Office. Toni asked for IG reps to ask their treasurers to make sure the contributions are appropriately named by the group.

2. **Central Office:** Toni F reported above.
3. **IT Director:** Responsible for CO tech and updating the AA website.
Phil 408-656-2236 phil.wysocki@gmail.com

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Tamlyn and Toni have helped a lot!! Shout out to them! Need someone with a tech background to help out or anyone willing. Website is going well!

4. **Virtual Solutions Committee:** Providing virtual solutions.

Joe 408-427-1608 Lisa 408-807-4443 aasjvsc@gmail.com
Here is the July 2021 Report

The purpose of this committee is to be able to provide resources on www.aasanjose.org to help autonomous groups make autonomous group decisions during the current Covid-19 pandemic. The resources provided will relate to in-person meetings, online meetings, online/in-person (hybrid) meetings, and Covid-19 public health resources.

5. California has fully reopened its economy. This means no more physical distancing, no capacity limits, no county tiers, and relaxed mask guidance per the CA Department of Public Health. Please refer to the updated links shared on the Overview Tab of the “Future In Person Meetings” on the www.aasanjose.org website. You will find information to help your meeting/group navigate reopening In Person meetings.
6. The link for “Hybrid Meetings” has information to help your group/meeting navigate resources on how to run a Hybrid Meeting should your meeting choose to do so.
7. You may want to work with your General Service Rep and look over the document we created titled “AA Group Inventory for the COVID-19 Era”. It is a great resource for your group to either utilize or reference if you are interested in doing a group inventory. As a reminder a Group Inventory helps the group/meeting evaluate how well they are fulfilling their primary purpose to help alcoholics recover through A.A. 's suggested Twelve Steps of recovery.
8. <https://aasanjose.org/wp-content/uploads/2020/08/Group-Inventory-for-the-Covid-19-Era.pdf>
9. Some feedback we have heard is that traditionally the GSR is responsible for heading the group inventory. Since every meeting/group is autonomous, and with these extraordinary circumstances, we believe that the group/meeting should discuss and decide for themselves who should best lead this.
10. This is NOT a full group Inventory; it has been tailored based on Covid-19 topics. It is meant to be either used as is or a starting point for your groups/meetings to use at their discretion.
11. We would like to ask the General Service Liaisons to please make sure and share this info from the website with General Service.
12. Also feel free to post this inventory on any Santa Clara AA Social Media groups to help spread the word. For example, I know a lot of groups have created Facebook Groups, this would be great info to pass along so that members who may not attend business meetings have access to these resources.
13. Feel free to contact the committee at aasjvsc@gmail.com with any questions. We are also asking you to share best practices and learnings your group may have had in regards to Hybrid meetings. We want to be able to share this info with other groups/meetings looking for meetings that have actually had success in regards to Hybrid meetings.
14. Lastly, a reminder to utilize the "NEW/UPDATED MEETING FORM" <https://aasanjose.org/new-updated-meeting-form> to list a new or update a current meeting. This new form asks for new information not previously requested that will allow AA’s Central Office of Santa Clara County to

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create and maintain more accurate meeting guide listings, and to keep your group better informed about upcoming events.

15. **Nights & Weekends Diverter Coordinator:** After-hours phone coverage for A.A. Hotline in SCC.

Carol B. 650-743-5023

Blake B. Shifts are 3-4 hours - every wed 10-2 open positions. Chat diverter sobriety req is 1 year.

12 stepper - Training is avail on July 17th on zoom at 10 AM (3rd Saturday of the month via zoom at 10 AM)

16. **Twelfth Step Committee:** Phone and visitation contact with callers in need.

Blake 408-316-3938

Diverter/Web Hotline/12 Stepper Take Away:

- Please let your group know these service opportunities are available, providing an easy way to help another alcoholic, whether it's a newcomer, a person with long sobriety who is struggling, or just someone trying to find the next meeting. Training workshops are offered monthly.

17. Diverter/Web Hotline/12 Stepper Workshop

(Every 3rd Saturday at 10am)

Upcoming: July 17th @ 10am

Meeting ID: 172 445 181

Passcode: 019237

Diverter = 1 year sobriety

Web Hotline = 1 year sobriety

12 Stepper = 6 months sobriety

18. **Web Hotline:** Coordinates web hotline function.

Katy F. 408-368-0787 sccwebhotline@gmail.com

19. **Secretary Workshop:** Discuss the Secretary's role as the facilitator of an A.A. Meeting.

Cheryl 408-838-4188

Held 1st saturday of the month next one is aug 7 at 10 AM

20. **Outreach Committee:** Intergroup's liaison with groups and meetings

Open Position – if interested, please contact Jaye – jayezdaisy@yahoo.com 408-489-5903

21. **Activities Committee:** Organize the many great activities for A.A. in Santa Clara County

Open Position – if interested, please contact Jaye – jayezdaisy@yahoo.com 408-489-5903

22. **Newsletter Committee:** Help prepare our monthly newsletter the COIN.

Geena Louise – Please send entries into coin@aaasanjose.org

Tony reporting - step 8 trad 8 articles for the coin deadline is 20th of each month

23. **Nominating Committee:** Help with nominations and fill service roles

Robby 408-373-2465 Robertdwillis@gmail.com

Nominating committee in place - looking for qualified candidates. We eliminated the director position and lots of feelings around this so am encouraging people to participate on the nominating

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committee. Members are voted in. In September there will be a role call. 2 CSB 5 years of continuous sobriety, need to be a citizen of the US and ability to have a bank acct - 2 year commitment. Need recording secretary and alt. recording secretary (sobriety requirement is 2 years).

- Voting Member Count – Jill: 35

Old/Ongoing Business:

Motion:

New Business:

Other Service Committee Reports - Please keep reports under **2** minutes. and be sure to highlight your "Take Away". Also, please email your reports whenever possible to Jill – xyziillbrown@gmail.com

1. **North County General Service**

Pris

Lori reporting. Discussing on how to move forward - most people want to do Zoom, but forming a committee to discuss. Motion: Requesting gender neutral . 2 service mtgs have been started with speakers - see flyer. Last month we were discussing how our district would like to go forward since Covid restrictions have been lifted. The results of our informal polls were that a majority of people would like to stay on Zoom. Next month we will form an Ad Hoc Committee for research and planning regarding our next steps when we do go forward with in person and/or hybrid meetings.

- We are currently discussing a motion at our district brought by the Amethyst Women's Meeting.
 - "That District 04 requests the use of gender-neutral language in the paragraph that starts with, '**Practically every boy...**', on page 122 of the book *Twelve Steps and Twelve Traditions*.
- The Summer Assembly for the California Northern Coastal Area 06 (that is us) is Saturday August 7th from 9:50 – 4:30 with breaks. All are welcome. We have a business meeting in the morning and workshops in the afternoon. This year the theme is **AA in a Time of Change**. Please ask Lori for Zoom information in chat if you are interested.
- Two service meetings have been started by our District Committee Members. There will be speakers such as our Area Officer's, our Delegate, and Trustees of the General Service Board. Study of the *Service Manual* may be included. I will pop the flyers in chat if you are interested in chat.

2. **South County General Service**

Veronica 650-465-3202 veroc1977@gmail.com

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Attend district meetings to let your voice be heard. All welcome to attend.

3. **Hospitals & Institutions:** Carrying the message to those confined to correctional & mental health facilities.

Lisa 408-807-4443

Activities are increasing. Some facilities opening up to in person. Need secretaries (some require security clearance) Elmwood, Julian Street Inn, Stanford Hospital. San Quentin opened a program to have sponsors from the outside. Soledad will have a similar program.

4. **Bridging the Gap:** Helping alcoholics just released from hospitals, treatment centers or correctional facilities transition to A.A. in their local community.

Elizabeth M. skybrighton1@gmail.com

3 facilities looking for chairperson: Mariposa, Pathways and New Life

5. **PI/CPC:** Our information voice to the general public & professionals

Francine 408-839-8153

Landing Page to the August 1, 3:30-5:30pm Open House - please join us!

<https://bit.ly/PICPC2021OpenHouse>

Learn more about PI/CPC's other upcoming events and how to help ensure AA is self-supporting -

<https://bit.ly/7thTradition-sjpicpc>

6. **Sober and Free:**

Blake 408-316-3938

7. **SCCYPAA:** Young People in A.A.

Greg 408-569-3453

July 17th Fear Factor event, speaker meeting, bbq

Open Forum – What's on your mind? Zoom meetings will be sunsetted on Aug 1st. Need to send in form to be updated

Treasurer's Report – \$51

Close with the Responsibility Statement – “Who is Responsible...”

Intergroup Central Office

Statement of Activity

July 2021

	TOTAL	
	JUL 2021	JAN - JUL, 2021 (YTD)
Revenue		
4000 Revenue		
4005 Faithful Fivers		2,148.00
4010 Contributions-General	8,429.86	59,330.65
4011 Personal Contributions	3,399.50	36,360.60
4015 Contributions - Birthday	37.00	1,637.00
4020 Group Insurance	275.00	825.00
4025 Literature Sales	2,475.24	8,809.18
4030 Meeting Guide Sales	2.00	13.50
Total 4000 Revenue	14,618.60	109,123.93
Sales of Product Revenue		461.80
Total Revenue	\$14,618.60	\$109,585.73
Cost of Goods Sold		
5000 Cost of Goods Sold		
5010 Cost of Inventory Sold	1,957.53	7,127.46
5015 Cost of Meeting Directories	0.00	375.00
5025 Merchant Processing Fees		383.95
Total 5000 Cost of Goods Sold	1,957.53	7,886.41
Inventory Shrinkage		-20.83
Total Cost of Goods Sold	\$1,957.53	\$7,865.58
GROSS PROFIT	\$12,661.07	\$101,720.15
Expenditures		
6000 Payroll		
6100 Salaries - Office	3,635.00	42,577.73
6105 Vacation Pay	787.46	11,796.29
Total 6100 Salaries - Office	4,422.46	54,374.02
6115 Severance Pay		6,825.96
6200 Payroll Taxes	358.97	4,635.40
6300 Benefits / Insurance		
6305 Employee HRA Plan		1,562.15
6315 Insurance - Worker Compensation		209.56
Total 6300 Benefits / Insurance		1,771.71
6400 Payroll Processing		407.49
Total 6000 Payroll	4,781.43	68,014.58
7000 Operations (Office Expenses)		955.90
7100 Rent	3,370.22	24,673.82
7200 Alarm Service		508.34
7300 Internet Access Charges		459.25
7400 Telephone	102.85	1,964.89

Intergroup Central Office

Statement of Activity

July 2021

	TOTAL	
	JUL 2021	JAN - JUL, 2021 (YTD)
7500 Computer Expenses	45.00	655.55
Total 7000 Operations (Office Expenses)	3,518.07	29,217.75
8000 Marketing / Programs		
8300 Conferences		15.00
Total 8000 Marketing / Programs		15.00
9000 General & Administrative		
9010 Office Supplies		-2,414.48
9020 Postage		34.01
9100 Insurance		
9110 Insurance - CGL Group Umbrella		1,829.00
9115 Insurance - D&O		643.50
Total 9100 Insurance		2,472.50
9200 Professional Fees		-600.00
9210 Accounting Fees		3,400.00
Total 9200 Professional Fees		2,800.00
9400 Miscellaneous Expense		77.57
9410 Copier Expense	36.32	127.96
9415 Bank & Credit Card Charges		549.65
9425 Taxes and Licenses		25.00
9440 Depreciation Expense		2,398.50
9445 Sales Tax		0.18
Total 9400 Miscellaneous Expense	36.32	3,178.86
Total 9000 General & Administrative	36.32	6,070.89
Contractors		200.00
QuickBooks Payments Fees	58.01	190.54
Total Expenditures	\$8,393.83	\$103,708.76
NET OPERATING REVENUE	\$4,267.24	\$ -1,988.61
Other Revenue		
11000 Other Income		
11010 Rebate		8.66
11015 Interest Income	6.05	269.96
Total 11000 Other Income	6.05	278.62
Total Other Revenue	\$6.05	\$278.62
NET OTHER REVENUE	\$6.05	\$278.62
NET REVENUE	\$4,273.29	\$ -1,709.99